Transforming the way you work

G-Cloud Pricing Document

Civica Trac Recruitment System

Document Control

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Pricing

For use with G-Cloud 11

Note: All prices are exclusive of VAT where applicable.

Trac Recruitment System Licence Fees

(See Service Definition Guidance - Trac Recruitment System available with SaaS licence).

Trac Recruitment System Licence Fees	£
Licence fee for organisations with more than 10,000 employees	£1,150 per month + £115 for every additional1,000 staff, or part thereof.
Licence fee for organisations with fewer than 10,000 employees	£1,150 per month
Licence fee for organisations with fewer than 2,000 employees	£920 per month
Licence fee for organisations with fewer than 1,000 employees	£690 per month

The following are subject to a minimum monthly fee per call-off order of £600 per month

Trac Recruitment System Licence Fees	£
Licence fee for organisations with fewer than 800 staff	£575 per month
Licence fee for organisations with fewer than 600 staff	£460 per month
Licence fee for organisations with fewer than 500 staff	£400 per month
Licence fee for organisations with fewer than 400 staff	£230 per month
Licence fee for organisations with fewer than 300 staff	£175 per month
Licence fee for organisations with fewer than 200 staff	£115 per month
Licence fee for organisations with fewer than 100 staff	£60 per month

Note: the figure used for "Employees" for calculating costs will be the higher of either "Head Count", "Whole Time Equivalent (WTE)" or "Establishment".

Additional Services

Important Note - All of the following options are only available when provided in conjunction with a Trac Recruitment System Licence and are not available as standalone services.

eDBS

(See Service Definition Guidance - Electronic Disclosure and Barring Certification Application Service).

Electronic Disclosure and Barring Service (DBS) Applications = £3.85 per application plus the DBS application fees in force at the time (currently £44 Enhanced and £26 Standard).

New client set-up

(See Service Definition Guidance - Set-up / Start-up)

Start-up = £7,590

Ad-hoc support and developments

(See Service Definition Guidance - Ad-hoc Support and Developments)

These are charged in units of 15 minutes

- Level 1 = £66 per hour
- Level 2 = £88 per hour
- Level 3 = £110 per hour

Note relating to ad-hoc developments

Some ad-hoc developments will also incur additional ongoing monthly support fees. Examples of additional monthly fees include:

- Bespoke application form = £11 per month
- Bespoke reference form = £11 per month

Integrations with third party systems

- Link with third-party tool, for instance a Values Screening system = 10% of monthly licence fee
- Link to third party advertisers = 2.5% to 5% of the monthly licence fee, per job board

Training

(See Service Definition Guidance - Training)

- Trac run courses - London = £155 per person per day
- Sheffield and Bakewell = £135 per person per day

Courses run for up to for 8 people at the customer's premises = £900 per day plus travel and accommodation. If more than 8 people on a course an additional trainer is needed for every 8 people, or part thereof, at a cost of £650 per trainer plus travel and accommodation.

Text messages cost for usage above monthly allowance

SMS text messages sent after going over the monthly allowance = £0.07 per additional message.

The monthly allowance for a buyer paying a licence fee of £1,150 per month is a maximum of 1,000 SMS text messages per month. The monthly allowance for other buyers and secondary employers is pro-rata to this. For example an organisation paying £400 per month licence fee will have an allowance of 300 SMS text messages per month.

Pricing varies subject to a number of variables, such as total user numbers and precise functional requirements.

Recruitment support

(See Service Definition Guidance - Recruitment Support) - Subject to availability

Level	Short term (minimum 1 month)	Long term (minimum 3 months)
Level 1	£33 per vacancy	£27 per vacancy
Level 2	£42 per external applicant or £28 per internal applicant	£33 per external applicant or £22 per internal applicant
Notice Period	2 weeks	3 months

Notes relating to recruitment support:

1. Tasks not listed in the service definition guidance are not included for the price quoted.
2. Level 1 support is measured by counting the number of vacancies that complete shortlisting in the measurement period
3. Level 2 measured by conditional offers made in the measurement period
4. Measurement period is a calendar month unless otherwise stated.
5. Recruitment Support is subject to a minimum monthly fee of £1,000 for Level 1 or £2,000 for both Level 1 and Level 2.

Implementation and any third-party costs are not included in the minimum price shown, since these elements vary subject to the detailed requirements of the customer. Implementation services will be charged as per Civica's Rate Card for professional services, a copy of which forms part of Civica's GCloud listing.

The minimum contract length is 24 months.

Please contact us to discuss your detailed requirements.