Managed Services Contract
Contract Number 200471

Between :
CUSTOMER

&

Managed Enterprise Technologies Limited
75 Harborne Road
Birmingham
B15 3DH

This service agreement ("Agreement") is made between Managed Enterprise Technologies Limited (Company No. 03594373) whose registered office is at 75 Harborne Road, Birmingham, B15 3DH, (hereinafter called “the Contractor”) of the one part and CUSTOMER (Company No. XXX) whose registered office is CUSTOMER ADDRESS (hereinafter called "the Customer") where it is agreed as follows:

1. INTERPRETATION

1.1 In this Agreement, unless the context otherwise admits the following terms shall have the following meanings respectively:

"ADR"	shall have the meaning assigned to it in clause 15.3.
"Business Day" "Working Day"	means any day on which the banks are open for normal banking business in the City of London (other than Saturdays or Sundays).
"Confidential Information"	means all information of a confidential nature in whatever form or medium, passing from one party to the other party relating to the business or activities of the disclosing party (whether disclosed before or after the date of this Agreement), including but not limited to trade secrets, drawings, commercial or technical know how, technology, techniques, source code and object code, business and marketing plans, strategies and projections, arrangements with third parties, customer information, forumulae, suppliers, concepts not reduced to material form, designs, plans and models.
"Contract Period"	means the Initial Term together with any Renewal Term.

"Customer Head Office Site"	means the Customer administration site, located at CUSTOMER ADDRESS
"Force Majeure Event"	has the meaning assigned to it in clause 10.5.
"Good Industry Practice"	means the exercise of that degree of skill, prudence and diligence which would reasonably and ordinarily be expected from a skilled and experienced contractor seeking in good faith to comply with its contractual obligations in a prompt and timely manner, using technology which is up-to-date in accordance with industry standards as well as experienced and qualified personnel.
"Initial Term"	means the period of 24 months from the Start Date of DATE through to DATE.
"IT Infrastructure"	means the network, VPN and other technology infrastructure which the Customer needs to have in order to operate the System and enable the Contractor to provide the Support Services as set out in Schedule 3.
"Managed Services"	means the services to be provided by the Contractor to the Customer under this Services Agreement, being (i) procurement, delivery and installation of the Systems at the Customer Site, (ii) advising the Customer on the necessary Systems and IT Infrastructure for the Customer's business and operations, (iii) testing of the Systems following installation to ensure it works to the Customer's satisfaction, (iv) provision of the Support Services and Maintenance Services throughout the Contract Period and (v) procurement, delivery and installation of the Technology Refresh at the Customer Site, and testing of the Technology Refresh to ensure it works to the Customer's satisfaction.
"Mediator"	shall have the meaning assigned to it in clause 15.
"SDCHS"	means ***service desk call handling system.*** SDCHS is an ITIL-compatible service desk solution that allows for fast, effective incident, problem & change management. Log and track incident, problems and change requests quickly and efficiently, and ensure alignment with operational business service levels.
"Software"	means the software referred to in Schedule 3 (whether pre-installed on hardware as part of a system or otherwise) and any software supplied updated or amended by the Contractor (or its servants or agents) for the Customer while this Agreement is in force.
"Start Date"	means DATE, the day when this Agreement commences.
"Support Services"	means the monitoring, support desk service, support services and software support services the Contractor will provide to the Customer in relation to the System under this Agreement, as more fully described in this Services Agreement and in Schedules.

"Systems"	means the hardware, Software and systems listed in Schedule 3 and any systems that may be added to the schedule by written agreement between the parties in accordance with clause 16.1 while this Agreement is in force.
“Systems Location”	The primary systems will be located at CUSTOMER ADDRESS
"Renewal Term"	means any renewal term of this Agreement in accordance with clause 5.2.
"Working Hours"	means the hours between 8.00am and 6.00pm on all Business Days.

1.2 In this Agreement, unless the context otherwise requires:

(a) a reference to any document is a reference to that document as varied, novated or replaced from time to time;

(b) the singular includes the plural and vice versa;

(c) a reference to a gender includes all genders;

(d) a reference to a person or entity includes a natural person, a partnership, corporation, trust, association, an unincorporated body, authority or other entity; and

(e) a reference to a person includes that person's legal personal representative, successors and permitted assigns.

1.3 Headings have been inserted for convenience only and shall not affect the interpretation of this Agreement.

2 MANAGED SERVICES

2.1 The Contractor shall provide the Customer with the Managed Services during the Contract Period, at all times in accordance with Good Industry Practice.

2.2 The Contractor shall during Working Hours provide the Customer with such advice and assistance by telephone and email as shall be necessary for the diagnosis of any technical problems which the Customer may have in connection with the operation of the the System.

2.3 The Contractor shall access the Customer systems for the purpose of providing the Support Services and Maintenance Services, and the Contractor shall employ secure VPN technology (Firewall to Firewall) in accordance with Good Industry Practice to ensure that the Customer data is kept secure and is not compromised or threatened by such means of access.

2.4 Upon receipt of notification from the Customer that the System or any part of it has failed or is malfunctioning the Contractor shall provide a response to within the time specified within Schedule 2.

2.5 The Managed Services do not include Hardware maintenance or technology refresh of the system unless stated otherwise in schedule 4.

2.6 The Contractor will carry out the Managed Services taking all precautions in accordance with Good Industry Practice not to compromise or lose any data on the Systems or the IT Infrastructure. The Contractor will make recommendations to the Customer on appropriate back-up procedures in relation to the System. The Contractor shall not responsible for the loss of programs and data unless this results from any act or omission of the Contractor or its servants or agents. In the event of any loss of programs or data however caused, the Contractor shall (as part of the Managed Services) work with the Customer to recover such programs or data at no extra cost to the Customer.

3. RISK AND OWNERSHIP

3.1 For the avoidance of doubt ownership of the System is with the Customer.

4. CUSTOMER OBLIGATIONS

4.1 During the Contract Period, the Customer shall:

4.1.1 notify the Contractor immediately if the System needs maintenance or is not operating correctly;

4.1.2 upon reasonable notice provide full and safe access to the System for the purposes of inspection and maintenance and the use, without charge, of data communication facilities and other hardware facilities necessary in the judgement of the Contractor to perform its obligations;

4.1.3 keep and operate the System in a proper and prudent manner and in accordance with the environmental conditions for the System and the IT Infrastructure that are notified by the Contractor to the Customer in writing;

4.1.4 ensure that the external surfaces of the System are kept clean and in good condition and carry out any minor maintenance reasonably stipulated by the Contractor from time to time;

4.1.5 use with the System only such operating supplies as may be recommended by the manufacturer and notified by the Contractor to the Customer.

4.2 The Customer undertakes promptly to provide the Contractor with all information that the Contractor may reasonably from time to time require to enable the Contractor to proceed uninterruptedly with the performance of this Agreement.

4.3 The Customer shall afford to the authorised personnel of the Contractor at all reasonable times full and safe access to the Customer Site and Systems location for the purpose of the Contractor performance of this Agreement, provided that the Contractor ensures such personnel comply with all health and safety regulations and notices in relation to such Customer Site.

5. DURATION

5.1 The parties hereby contract for the provision of the Services to commence on the Start Date and, subject at all times to any earlier termination of this Services Agreement, continue for the Initial Term.

5.2 The Customer may wish to extend the term of this Services Agreement beyond the Initial Term subject to a change in the Managed Services or any other term of this Agreement. In this event, the Customer shall specify to the Contractor the basis on which it wishes to extend the Services Agreement and the Contractor will submit a proposal to the Customer accordingly. The parties may discuss and agree an extension of the Initial Term which shall be recorded in writing in accordance with clause 16.1 (and any such extension a "Renewal Term").

6. CHARGES AND PAYMENT

6.1 The Customer shall pay the Charges specified in Schedule 1 in relation to the Initial Term in instalments payable Quarterly in advance, and any further charges that may be agreed in writing between the parties in respect of any Renewal Term. Each payment shall be made

within Thirty (30) days from receipt of a valid VAT invoice from the Contractor for the due amount.

6.2 All sums payable under this Agreement are stated exclusive of value added tax which shall be paid by the Customer at the rate and in the manner for the time being prescribed by law.

6.3 If any sum payable under this Agreement is overdue then:

6.3.1 the Contractor reserves the right to charge interest on such sum on a day to day basis from the original due date to the date of actual payment (as well after as before any judgement) at the rate of 2 per cent above Barclays Bank PLC's published base rate, per month or part of a month;

6.3.2 in addition to the right to charge interest the Contractor reserves the right to recover reasonable costs incurred in recovering the overdue sum which may be from debt collection agencies or legal reprentation;

6.3.3 the Contractor may, after five (5) Business Days of giving written notice to the Customer advising of such overdue sum and threatening suspension of the Managed Services, suspend provision of the Managed Services until payment of the overdue sum has been made.

6.4 The Charges stated in Schedule 1 are all inclusive and the Customer will not be responsible for payment of any of the Contractor's expenses, including in relation to travel, or for any additional charges, unless these have been expressly approved in writing by the Customer in advance.

7. TERMINATION

7.1 This Agreement may be terminated:

7.1.1 immediately by a party if the other party breaches any material obligation of this Agreement or repeatedly breaches any obligation of this Agreement and fails to remedy the breach within thirty (30) days after receiving a written notice from the non defaulting party requiring it to remedy the breach (if capable of remedy); or

7.1.2 immediately by written notice from the non defaulting party to the defaulting party if the defaulting party breaches a material provision of this Agreement and that breach is not capable of being remedied;

7.1.3 by the Customer on giving written notice with immediate effect, if the Contractor fails to meet any timescales as set out in Schedule 2 more than 3 times in any consecutive sixty (60) day period and, following written notice from the Customer which refers to such failure, the Contractor fails to resolve all outstanding issues and meet all agreed timescales during the consecutive sixty (60) day period following receipt of such written notice form the Customer.

7.2 The parties acknowledge that breach of clause 9 (Warranties) and 12 (Confidential Information) constitute a material breach of a term for the purposes of this clause 7.

7.3 A party will be entitled to terminate this Agreement with immediate effect if the other party:

7.3.1 ceases to carry on business;

7.3.2 ceases to be able to pay its debts as they become due;

7.3.3. that party passes a resolution, or a court makes an order that the party be wound up otherwise than for the purpose of a bona fide reconstruction or amalgamation;

7.3.4 has an administrator appointed or documents are filed with the court for the appointment of an administrator or notice is given of an intention to appoint an administrator by that party or its directors or by a qualifying floating charge holder (as defined in the Insolvency Act 1986, paragraph 14 Schedule B1);

7.3.5 commences negotiations with all or any class of its creditors with a view to rescheduling any of its debts, or makes a proposal or enters into any compromise or arrangement with its creditors other than for the purpose of a solvent amalgamation of that other party with one or more other companies or the solvent reconstruction of that party;

7.3.6 has a receiver, manager or similar official on behalf of a creditor or otherwise is appointed in respect of the business or any part of the business of that party; or

7.3.7 suspends or threats to suspend payment of its debts or is unable to pay its debts as they fall due or admits inability to pay its debts or is deemed unable to pay its debts within the meaning of Section 123 of the Insolvency Act 1986; or

7.3.8 any similar or analogous event occurs under the law of any other jurisdiction in respect of that party.

8. CONSEQUENCES OF TERMINATION

8.1 On termination of this Agreement by the client

8.1.1 the Customer agrees to pay to the Contractor a sum of £4,250.00 (Ex. VAT) in consideration of the Contractor completing the following:

(a) removing the Customer's Systems from the Contractor's monitoring and management systems;
(b) reconfiguration of the Contractor's firewalls and security systems to protect both the Customer and the Contractor;
(c) delivery up to the Customer of all System documentation and data collected during the Contract Period in such format as the Customer reasonably requires;
(d) co-operating fully with the Customer and any new appointed services provider to ensure the smooth handover and transitioning of management and maintenance of the System to the Customer or its nominee, with minimum disruption to the Customer's business and operations

8.2 In the event that this agreement is terminated due to the contractors failure to meet performance and service levels as outlined in clause 7.1.3, schedule 2 and remediation has not been reached through ADR outlined in Clause 15 then the Contractor will provide the following services Free of Charge:

(a) removing the Customer's Systems from the Contractor's monitoring and management systems;
(b) reconfiguration of the Contractor's firewalls and security systems to protect both the Customer and the Contractor;
(c) delivery up to the Customer of all System documentation and data collected during the Contract Period in such format as the Customer reasonably requires;
(d) co-operating fully with the Customer and any new appointed services provider to ensure the smooth handover and transitioning of management and maintenance of the System to the Customer or its nominee, with minimum disruption to the Customer's business and operations

8.3 the Customer shall not be liable to the Contractor for redundancy payments and staff termination costs arising from termination or expiry of this Agreement and the Contractor will indemnify and hold the Customer harmless in relation to all such costs.

9. WARRANTIES

9.1 Each party represents and warrants to the other that it has authority to enter into and to perform its obligations under this Agreement and that those signing this Agreement are duly authorised to bind the party for whom they sign.

9.2 The Contractor represents, warrants and undertakes to the Customer that:

9.2.1 the Managed Services shall be performed:

(a) in accordance with Good Industry Practice; and

(b) in such a way as not to cause any fault or malfunction in the System, the IT Infrastructure, or any related software or system of the Customer;

(c) in such a way as not to cause any interruption to the business processes of the Customer (other than any agreed an unavoidable interruption which is required in order to perform the Managed Services in a proper and efficient manner); and

(d) in such a way as not to jeopardise or invalidate any warranties offered by the manufacturers of the System or any part of it;

9.2.2 any use made by the Customer of the Managed Service or any Intellectual Property or other materials provided by the Contractor shall not infringe any Intellectual Property rights of any third party;

9.2.3 it shall not introduce any viruses onto the System, the IT Infrastructure or any related software or system of the Customer while performing the Managed Services;

9.2.4 at the date of this Agreement, the Contractor has obtained and will maintain for the Contract Period all permission, licenses and consents necessary for the Contractor to perform the Managed Services;

9.2.5 the Contractor has adequate resources to meet its obligations under this Agreement in a timely and reliable manner;

9.2.6 use best endeavours to provide the Services and meet the timescales for resolution in accordance with Schedule 2;

9.3 The Contractor shall indemnify and undertakes to keep indemnified the Customer, its offices, employees and agents against any loss, damage, liability, costs or expenses (including the cost of any settlement) arising out of any claim, action, proceeding or demand that may be brought, made or prosecuted against the Customer by any person or arising out of or as a consequence of an unlawful or negligent act or omission of the Contractor, its offices, employees, contractors or agents in any way connected to this Agrement, whether arising from failure by it to comply with the terms of this Agreement, infringement of any Intellectual Property rights, redundancy payments and staff termination costs arising from termination or expiry of this Agreement or otherwise. This indemnity extends to and includes all costs, damages and expenses reasonably incurred by the Customer in defending any such action, proceeding, claim or demand.

10. LIABILITY

10.1 Except as expressly provided in this Agreement, no warranty, condition, undertaking or term, express or implied, statutory or otherwise as to the condition, quality, performance, merchantability or fitness for purpose of the System is given or assumed by the Contractor, and all such warranties, conditions, undertakings and terms are hereby excluded.

10.2 The Contractor shall indemnify the Customer against injury to any person or loss of or damage to any property caused directly by any negligent act or omission of the Contractor, its servants, agents or sub-contractors.

10.3 In respect of injury to or death of any person or for fraud or fraudulent misrepresentation (for which no limit applies) the liability of the Contractor under this Agreement in respect of each event or series of connected events shall not exceed £2,000,000.

10.4 Notwithstanding anything else contained in this Agreement the Contractor shall not be liable to the Customer for indirect or consequential loss whether arising from negligence, breach of contract or howsoever.

10.5 The Contractor shall not be liable for any failure to perform any of its obligations under this Agreement where such failure is due to any cause beyond the Contractor's reasonable control (a "Force Majeure Event") and in such event, the Contractor shall be entitled to a reasonable extension of time for performing such obligations, provided that the Contractor uses its reasonable efforts to minimise and mitigate the effects of such Force Majeure Event.

11. CONFIDENTIALITY

11.1 Each party may use the Confidential Information of a disclosing party only for the purposes of this Agreement and must keep confidential all Confidential Information of each disclosing party except as provided in this clause 11.

11.2 Either party may disclose Confidential Information of the other party to those of its employees and agents who have a need to know the Confidential Information for the purposes of this Agreement but only if the employee or agent executes a confidentiality undertaking in a form approved by the other party.

11.3 The Contractor acknowledges that any information it obtains arising directly or indirectly through operating the Services are the property of the Customer and the Contractor will keep the information confidential.

11.4 The parties' obligations to keep any information confidential will survive the termination of this Agreement.

11.5 The obligations of confidentiality under this Agreement do not extend to information that:

11.5.1 was rightfully in the possession of the receiving party before the negotiations leading to this Agreement;

11.5.2 is, or after the day this Agreement is signed, becomes public knowledge (otherwise than as a result of a breach of this Agreement); or

11.5.3 is required by law to be disclosed.

12. NON-SOLICITATION

12.1 Each party shall not during the period from the Start Date to the expiry of 6 months after the expiry or termination of this Agreement (howsoever occasioned) offer employment to or otherwise engage any person employed by the other party in relation to the provision or receipt of the Managed Services (unless a period of 6 months has elapsed since the termination of such employment) save with the express prior written consent of the other party.

13. SECURITY, PRIVACY AND DATA PROTECTION

13.1 We maintain appropriate technical and organisational measures, internal controls, and data security routines intended to protect Customer Data against accidental loss or change.

13.2 Current information about our security practices can be provided on request.

13.3 You are wholly responsible for configuring your Customer Solution to ensure adequate security, protection, and backup of Customer Data.

13.4 We treat Customer Data in accordance with our Privacy Statement. Subject to any restrictions set forth in the Privacy Statement, we may transfer to, store, or process Customer Data in the UK where we or our Affiliates or subcontractors have facilities used to provide or support the Services.

13.5 We are a data processor (or sub-processor) acting on your behalf, and you appoint us to do these things with Customer Data in order to provide the Services to you. You will obtain any necessary consent from End Users or others whose personal information or other data you will be hosting using the Services.

13.6 Ownership of Customer Data. Except for Software, we license to you, as between the parties, you retain all right, title, and interest in and to Customer Data. We acquire no rights in Customer Data, other than the right to host Customer Data within the Services, including the right to use and reproduce Customer Data solely as necessary to provide the Services.

13.7 Use of Customer Data. We will use Customer Data only to provide you the Services. This use may include troubleshooting to prevent, find, and fix problems with the operation of the Services. It may also include improving features for finding and protecting against threats to users. We will not use Customer Data or derive information from it for any advertising or other commercial purposes without your consent.

13.8 Third-party requests. We will not disclose Customer Data to a third party (including law enforcement, other government entity, or civil litigant; excluding our subcontractors) except as you direct or unless required by law. Should a third party contact us with a demand for Customer Data, we will attempt to redirect the third party to request that data directly from you. As part of this effort, we may provide your basic contact information to the third party. If compelled to disclose Customer Data to a third party, we will promptly notify you and provide a copy of the demand, unless legally prohibited from doing so. You are responsible for responding to requests by third parties regarding your use of the Services, such as requests to take down content under the Digital Millennium Copyright Act.

13.9 Subcontractors. We may hire other companies to provide limited services on our behalf, such as customer support. Any such subcontractors will be permitted to obtain Customer Data only to deliver the services we have retained them to provide, and they are prohibited from using Customer Data for any other purpose. We remain responsible for our subcontractors' compliance with the obligations set forth in this agreement.

13.10 Compliance with the law. We will comply with all laws applicable to our provision of the Services, including applicable security breach notification laws, but not including any laws applicable to you or your industry that are not generally applicable to information technology services providers. You will comply with all laws applicable to your Customer Solution, Customer Data, and your use of the Services, including any laws applicable to you or your industry.

14. CONFLICT

In the event of ambiguity or conflict between any of the provisions of this Agreement and the Schedules or Annexes, the provisions of this Agreement shall prevail over the Schedules or Annexes to this Agreement.

15. ALTERNATIVE DISPUTE RESOLUTION PROCEDURE

15.1 If any dispute of difference arises out of or in connection with this Agreement which the Parties are unable to resolve by negotiation (the **'Dispute'**), the Parties shall seek to resolve the Dispute amicably by using the following procedure subject at all times to clause 15.8.

15.2 The Parties shall submit the Dispute to an independent mediator (**'Mediator'**) appointed by agreement between the Parties to assist them in resolving the Dispute. Any Party may give written notice to the other describing the nature of the Dispute, requiring the Dispute to be submitted to a Mediator and proposing the names of up to three (3) suitable persons to be appointed.

15.3 The Parties shall, with the assistance of the Mediator, seek to resolve the Dispute by using an alternative dispute resolution (**ADR**) procedure agreed between the Parties or, in default of such agreement, established by the Mediator.

15.4 If the Parties reach agreement as to the resolution of the Dispute, such agreement shall be recorded in writing and signed by the Parties (and, if applicable, the Mediator), whereupon it shall become binding upon the Parties.

15.5 If:

(a) the Dispute has not been resolved to the satisfaction of all parties within sixty (60) days after the appointment of the Mediator; or

(b) any Party fails or refuses to agree to or participate in the ADR procedure; or

(c) the Dispute is not resolved within ninety (90) days after it has arisen,

then the Parties shall be free to litigate in accordance with governing law and jurisdiction clause.

15.6 In the event that the Dispute is litigated:

(a) the Mediator shall not, unless the Parties all agree otherwise, take any part in the proceedings, whether as witness or otherwise, and no aspect of the ADR procedure, including any recommendations made by the Mediator in connection with the ADR procedure, shall be relied upon by any Party without the consent of the other Parties and the Mediator;

(b) No Party shall make use of nor rely upon information supplied, or arguments raised, by the other Party in the ADR procedure.

15.7 The costs and fees of the Mediator, the ADR service provider and any neutral venue shall be borne equally by the Parties. The Parties shall bear their own costs of all other aspects of the ADR procedure.

15.8 Nothing in this clause shall inhibit or prevent either party from seeking emergency or injunctive relief from a court of competent jurisdiction without reference to this ADR procedure.

16. GENERAL

16.1 This Agreement supersedes all prior agreements, arrangements and understandings between the parties and constitutes the entire agreement between the parties relating to the subject matter hereof. No addition to or modification of any provision of this Agreement shall be binding upon the parties unless made by a written instrument signed by duly authorised representatives of both parties.

16.2 The Contractor may not assign or otherwise transfer this Agreement whether in whole or in part without the Customer's prior written consent. The Contractor may sub-contract elements of the Managed Services to third parties with the Customer's prior written consent, provided at all times that the Contractor remains fully and primarily liable for the acts and omissions of any such sub-contractor. The Contractor shall indemnify the Customer in relation to any act or omission of such sub-contractor which puts the Contractor in breach of its obligations under this Agreement.

16.3 The headings in this Agreement are for convenience only and shall have no legal effect.

16.4 If any provision (or part provision) of this Agreement becomes invalid, illegal or unenforceable, that provision or part-provision shall, to the extent required, be deemed deleted, and the validity the other provisions of this Agreement shall not be effected thereby.

16.5 No failure or delay by a party to exercise any right or remedy provided under this Agreement or by law shall constitute a waiver of that or any other right or remedy, nor shall it preclude or restrict the further exercise of that or any other right or remedy. No single or partial exercise of such right or remedy shall preclude or restrict.

16.6 Any notice, which must be given under this Agreement, may be either delivered personally or posted. Notice given by post must be pre-paid and correctly addressed.

Notice to the Contractor must be addressed to the:
Managing Director, Managed Enterprise Technologies Ltd, 75 Harborne Road, Birmingham B15 3DH.

Notice to the Customer must be addressed to the:

CUSTOMER CONTACT

16.7 Except as expressly provided in this Agreement, the rights and remedies provided under this Agreement are in addition to, and not exclusive of, any rights or remedies provided by law.

16.8 No variation of this Agreement shall be effective unless it is in writing and signed by the parties (or their authorised representatives).

16.9 This Agreement may be executed in a number of counterparts, each of which when executed and delivered shall constitute an original or this Agreement, but all the counterparts shall together constitute the same agreement.

16.10 No person other than a party to this Agreement shall have any rights to enforce any term of this Agreement.

16.11 This Agreement shall be governed by English law. The Parties shall submit to the exclusive jurisdiction of the English Courts subject to clause 15.

Schedule 1 – Financial Terms

Start Date of Contract	
Initial Term	

Initial Total Contract Value over 24 months	
Quarterly charge (Ex VAT)	

All prices quoted do not include VAT. This will be charged at the rate advised at the time of invoice and in line with UK published VAT rates.

Please Note:

Professional Services Charge on early (non fault) termination of contract.	

Signatures

SIGNED for and on behalf of the Contractor	SIGNED for and on behalf of the Customer
By	By
Signature	Signature
Position	Position
Date	Date