Crown Commercial Service

WiFiSPARK

G-Cloud 11

WIFI SPARK RATE CARD

Framework Reference: RM1557.11

Skills for the Information Age (SFIA) definitions & Rate Card

Standard Rate Card

	Strategy and architecture	Business change	Solution development and implementation	Service management	Procurement and management support	Client interface
1. **Follow**	N/A	N/A	£250	N/A	N/A	N/A
2. **Assist**	N/A	N/A	£250	N/A	N/A	N/A
3. **Apply**	N/A	N/A	£400	N/A	N/A	N/A
4. **Enable**	N/A	N/A	£750	N/A	N/A	N/A
5. **Ensure or advise**	N/A	N/A	£850	N/A	N/A	N/A
6. **Initiate or influence**	N/A	N/A	£1000	N/A	N/A	N/A
7. **Set strategy or inspire**	N/A	N/A	£1500	N/A	N/A	N/A

Standards for Consultancy Day Rate cards

Consultant's Working Day – 8 hours exclusive of travel and lunch

Working Week – Monday to Friday excluding national holidays

Office Hours - 9am to 5pm Monday to Friday

Travel, mileage Subsistence – Included in day rate within M25. Payable at department's standard T&S rates outside M25

Mileage – As above

Professional Indemnity Insurance – included in day rate

Level definitions

	Autonomy	Influence	Complexity	Business Skills
1. Follow	• works under close supervision • uses little discretion • is expected to seek guidance in expected situations	Interacts with immediate colleagues.	• performs routine activities in a structured environment • requires assistance in resolving unexpected problems	• uses basic information systems and technology functions, applications, and processes • demonstrates an organised approach to work • learns new skills and applies newly acquired knowledge • has basic oral and written communication skills • contributes to identifying own development opportunities
2. Assist	• works under routine supervision • uses minor discretion in resolving problems or enquiries • works without frequent reference to others	• interacts with and may influence immediate colleagues • may have some external contact with customers and suppliers. • may have more influence in own domain.	Performs a range of varied work activities in a variety of structured environments.	• understands and uses appropriate methods, tools and applications • demonstrates a rational and organised approach to work • is aware of health and safety issues. Identifies and negotiates own development opportunities • has sufficient communication skills for effective dialogue with colleagues. Is able to work in a team • is able to plan, schedule and monitor own work within short time horizons • absorbs technical information when it is presented systematically and applies it effectively

	Autonomy	Influence	Complexity	Business Skills
3. Apply	• works under general supervision • uses discretion in identifying and resolving complex problems and assignments • usually receives specific instructions and has work reviewed at frequent milestones • determines when issues should be escalated to a higher level	• interacts with and influences department/project team members • may have working level contact with customers and suppliers • may supervise others in predictable and structured areas • makes decisions which may impact on the work assigned to individuals or phases of projects	• Performs a broad range of work, sometimes complex and non-routine, in a variety of environments.	• understands and uses appropriate methods, tools and applications. • demonstrates an analytical and systematic approach to problem solving • takes the initiative in identifying and negotiating appropriate development opportunities. • demonstrates effective communication skills. • contributes fully to the work of teams • plans, schedules and monitors own work (and that of others where applicable) competently within limited deadlines and according to relevant legislation and procedures • absorbs and applies technical information • works to required standards • understands and uses appropriate methods, tools and applications • appreciates the wider field of information systems, and how own role relates to other roles and to the business of the employer or client
4. Enable	• works under general direction within a clear framework of accountability • exercises substantial personal responsibility and autonomy • plans own work to meet given objectives and processes.	• influences team and specialist peers internally. Influences customers at account level and suppliers • has some responsibility for the work of others and for the allocation of resources • participates in external activities	Performs a broad range of complex technical or professional work activities, in a variety of contexts.	• selects appropriately from applicable standards, methods, tools and applications. Demonstrates an analytical and systematic approach to problem solving • communicates fluently orally and in writing, and can present complex technical information to both technical and non-technical audiences • facilitates collaboration between stakeholders who share common objectives • plans, schedules and monitors work to meet time and quality targets and in accordance with relevant legislation and procedures. • rapidly absorbs new technical information and applies it effectively

	Autonomy	Influence	Complexity	Business Skills
		related to own specialism • makes decisions which influence the success of projects and team objectives.		• has a good appreciation of the wider field of information systems, their use in relevant employment areas and how they relate to the business activities of the employer or client. • maintains an awareness of developing technologies and their application and takes some responsibility for personal development
5. Ensure or Advise	• works under broad direction • is fully accountable for own technical work and/or project/ supervisory responsibilities • receives assignments in the form of objectives • establishes own milestones and team objectives, and delegates responsibilities • work is often self-initiated	• influences organisation, customers, suppliers and peers within industry on the contribution of own specialism • has significant responsibility for the work of others and for the allocation of resources • makes decisions which impact on the success of assigned projects i.e. results, deadlines and budget • develops business relationships with • customers	• Performs a challenging range and variety of complex technical or professional work activities • undertakes work which requires the application of fundamental principles in a wide and often unpredictable range of contexts • understands the relationship between own specialism and wider customer or	• advises on the available standards, methods, tools and applications relevant to own specialism and can make correct choices from alternatives • analyses, diagnoses, designs, plans, execute and evaluates work to time, cost and quality targets • communicates effectively, formally and informally, with colleagues, subordinates and customers • demonstrates leadership • facilitates collaboration between stakeholders who have diverse objectives • understands the relevance of own area of responsibility or specialism to the employing organisation • takes customer requirements into account when making proposals • takes initiative to keep skills up to date. Mentors more junior colleagues • maintains an awareness of developments in the industry • analyses requirements and advises on scope and options for operational improvement • demonstrates creativity and innovation in applying solutions for the benefit of the customer

	Autonomy	Influence	Complexity	Business Skills
			organisational requirements.	
6. Initiate or influence	• has defined authority and responsibility for a significant area of work, including technical, financial and quality aspects • establishes organisational objectives and delegates responsibilities • is accountable for actions and decisions taken by self and subordinates	• influences policy formation on the contribution of own specialism to business objectives • influences a significant part of own organisation and influences customers and suppliers and industry at senior management level • makes decisions which impact the work of employing organisations, achievement of organisational objectives and financial performance • develops high-level relationships with customers, suppliers and industry leaders	• performs highly complex work activities covering technical, financial and quality aspects • contributes to the formulation of IT strategy • creatively applies a wide range of technical and/or management principles.	• absorbs complex technical information and communicates effectively at all levels to both technical and non-technical audiences. Assesses and evaluates risk • understands the implications of new technologies • demonstrates clear leadership and the ability to influence and persuade • has a broad understanding of all aspects of IT and deep understanding of own specialism(s). • understands and communicates the role and impact of IT in the employing organisation and promotes compliance with relevant legislation • takes the initiative to keep both own and subordinates' skills up to date and to maintain an awareness of developments in the IT industry
7 Set Strategy and inspire	• has authority and responsibility for all aspects of a significant area of work, including	• makes decisions critical to organisational success	• leads on the formulation and application of strategy	• has a full range of strategic management and leadership skills • understands, explains and presents complex technical ideas to both technical and non-

	Autonomy	Influence	Complexity	Business Skills
	policy formation and application • is fully accountable for • actions taken and decisions made both by self and subordinates	• influences developments within the IT industry at the highest levels. • Advances the knowledge and/or exploitation of IT within one or more organisations • develops long-term strategic relationships with customers and industry leaders	• applies the highest level of management and leadership skills • has a deep understanding of the IT industry and the implications of emerging technologies for the wider business environment	technical audiences at all levels up to the highest in a persuasive and convincing manner • has a broad and deep IT knowledge coupled with equivalent knowledge of the activities of those businesses and other organisations that use and exploit IT • communicates the potential impact of emerging technologies on organisations and individuals and analyses the risks of using or not using such technologies • assesses the impact of legislation, and actively promotes compliance • takes the initiative to keep both own and subordinates' skills up to date and to maintain an awareness of developments in IT in own area(s) of expertise.