



IMPERIAL CIVIL ENFORCEMENT SOLUTIONS STANDARD RATE CARD

| | Strategy & architecture | Business change | Solution development & implementation | Service management | Procurement & management support | Client interface |
|----------------------|-------------------------|-----------------|---------------------------------------|--------------------|----------------------------------|------------------|
| Associate | £715 | £715 | £715 | £715 | £715 | £715 |
| Consultant | £715 | £715 | £715 | £715 | £715 | £715 |
| Senior Consultant | £825 | £825 | £825 | £825 | £825 | £825 |
| Trainer | £825 | £825 | £825 | £825 | £825 | £825 |
| Principle Consultant | £1000 | £1000 | £1000 | £1000 | £1000 | £1000 |
| Director | £1300 | £1200 | £1200 | £1200 | £1200 | £1200 |

Standards for Consultancy Day Rate cards

Consultant's Working Day – 8 hours exclusive of travel and lunch.

Working Week – Monday to Friday excluding national holidays

Office Hours - 09:00 – 17:00 Monday to Friday

Travel and Subsistence – Included in day rate within M25. Payable at department's standard T&S rates outside M25.

Mileage – As above

Professional Indemnity Insurance – included in day rate

For out-of-hours, weekend or on-call rates, please contact sales@imperial.co.uk.



POLICY ON RECHARGING EXPENSES FOR SITE VISITS

Imperial Civil Enforcement Solutions Ltd has a policy of recharging expenses to customers in a fair manner. We endeavour only to cover costs and do not aim to make any profit in the recharging of expenses.

| Expense | Note | Inner London | Outside London |
|---------------------------------|------|---------------------------------------------------------|----------------|
| Daily allowance | 1 | £35.00 | £30.00 |
| Overnight | 2 | £160.00 | £130.00 |
| Mileage | 3 | 80 pence per mile from Imperial office to site and back | |
| Tolls, Congestion Charging, etc | | As incurred | As incurred |

Notes

1. Daily allowance is to cover the cost of lunch and parking.
2. Overnight cost is to cover bed, breakfast and dinner. This will apply when more than one day on site is required or when, because of the distance involved, it is necessary to travel the previous day.
3. This is charged for road journeys. As there are many variables affecting the actual mileage incurred we will make a standard charge using the mileage for services from your nearest Imperial office and for training from the office in which the trainer is based. When long distance journeys are necessary, air travel may be used and the cost of this will be recharged together with the cost of any taxis or hire car.