SYNERGI SOFTWARE LTD
PRICING DOCUMENT
Pricing Document

Synergi will undertake work based on a fixed-price or a time and materials basis.

In advance of any consulting or development work we will prepare a quotation where each element of the service delivery will be detailed and agreed.

All pricing is based on the day rate specified in the SFIA rate card.

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<tbody>
<tr>
<td>Strategy and Architecture</td>
<td>IT Consultancy, Information analysis, Business Process Improvement, Data management consultancy, Solution architecture</td>
<td>N/A</td>
<td>N/A</td>
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<td>£750</td>
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<td>Business Change</td>
<td>Program management, Project management, Business analysis, Requirements definition</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Solution Development and Implementation</td>
<td>Application development, User experience, Testing, Systems Integration</td>
<td>£650</td>
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<tr>
<td>Service Management</td>
<td>Application support, Change management, Release and deployment</td>
<td>£650</td>
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<td>Procurement and Management Support</td>
<td>Quality management</td>
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<td>Client Interface</td>
<td>Client account management</td>
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For reference the definitions of the SFIA elements are as follows:

**Follow**
Works under close supervision. Uses little discretion. Is expected to seek guidance in expected situations.

**Assist**
Works under routine supervision. Uses minor discretion in resolving problems or enquiries. Works without frequent reference to others.

**Apply**
Works under general supervision. Uses discretion in identifying and resolving complex problems and assignments. Usually receives specific instructions and has work reviewed at frequent milestones. Determines when issues should be escalated to a higher level.

**Enable**
Works under general direction within a clear framework of accountability. Exercises substantial personal responsibility and autonomy. Plans own work to meet given objectives and processes.

**Ensure/Advise**
Works under broad direction. Is fully accountable for own technical work and/or project/supervisory responsibilities. Receives assignments in the form of objectives. Establishes own milestones and team objectives, and delegates responsibilities. Work is typically self-initiated.

**Initiate/Influence**
Has defined authority and responsibility for a significant area of work, including technical, financial and quality aspects. Establishes organizational objectives and delegates responsibilities. Is accountable for actions and decisions taken by self and subordinates.

**Set Strategy/Inspire**
Has authority and responsibility for all aspects of a significant area of work, including policy formation and application. Is fully accountable for actions and decisions taken, both by self and subordinates.

**Standards for rate cards**
Rates are exclusive of VAT at the prevailing rate and are exclusive of expenses, which would be recharged at cost. The rates assume a 7.5 hour working day. The working week is Monday to Friday, excluding public holidays.

We offer discounts for volume (number of days) and for follow on work which immediately follows an engagement with no break. We also offer a prompt payment discount which is in the region of 1% for payment within 15 days.