kainos® WorkSmart

Kainos Smart – G-Cloud 10

Automated Workday Testing and Implementation Services

SERVICES PARTNER

workday.

Kainos Smart – Automated Workday Testing and Implementation Services

Service Description

Kainos Smart is a SaaS test automation product for Workday implementations. It has been designed specifically for the business user and is currently used successfully by over 120 Workday customers. This powerful and easy-to-use tool allows teams to test HCM, Financials, and Payroll business processes, security configurations and integrations. Kainos Smart allows customers to automate the creation, execution and verification of test cases against their specific Workday configuration. Once created, your test cases can be re-used time and again.

Kainos also provides an SLA based Application Management Service for Workday customers after they move into production. Our AMS offering has been built with the three specific goals in mind:

- Provide our customers with a service that ensures stability when in production.
- Provide our customers with a service that can be tailored to meet their evolving range of needs
- Become a trusted partner by helping to mature the internal support team within our customers through relationships and knowledge transfer.

To meet those goals, we provide a complete range of workday services tailored to each customer's specific requirements and delivered from one dedicated, consistent and locally based team.

Smart Payroll lets you simplify one of the most complex areas of testing in Workday and easily test key areas – Pay Components (Eligibility and Calculations), Pay Stubs, Plans, Limits, Taxation and Effective Dated Changes By introducing your HCM BPs, you can expand your test depth and coverage – providing ongoing assurance that your business-critical payroll functionality is working as needed.

Service Features

- Test automation is pre-built and continually maintained by Kainos WorkSmart
- A complete set of tools to assist with the creation of accurate test cases
- High volume testing through concurrent execution
- Execute against one or multiple workday tenants at the same time
- Test Scheduler allows users to conduct testing outside peak times
- Tags allow implementation tests to be grouped together
- Secure storage location to share documents and data
- All executions of a test run can be seen on one results page
- Automatic comparison to previously executed test runs
- Best practice strategies for Workday testing

Service Benefits

- Reduced testing effort
- Reduced testing timescales
- Increased testing coverage
- Increased testing quality
- Accurate test tracking and reporting
- Increased levels of risk mitigation
- Ability to scale and react to fluid Workday testing requirements
- Improved ability to meet project deadlines

Service Details

Kainos Smart works by automating scripts that test key elements of your Workday deployment. Our Workday automation experts have built this product to be easily configured for each customer's specific Workday implementation.

The automation that has been pre-built and is continuously maintained by Kainos means customers don't need to write and maintain their own automation scripts.

	Issue	How Kainos Smart Helps	Value
On time delivery	The most common reason for go-live slippage is insufficient time and resources to execute the test event.	Smart is able to perform higher test volumes and in a fraction of the time than can be achieved manually enabling errors to be identified early.	Ensuring an on-time delivery is very valuable when you consider all of the internal and external project costs associated with delays.
Employee Engagement	Production errors erode confidence & impact the success of the Workday deployment.	By increasing testing throughput, Smart will improve the quality of the deployed application thus increasing user adoption.	Maximising the Workday ROI is underpinned by achieving high levels of employee engagement.
Manual Test Effort	The effort to stand up and train enough resource to complete all the required test activity is huge	Ability to execute 1000s of tests or create test data for integrations & training on demand without any effort.	Reduction in manual testing effort in Implementation phase by 50% and 80% post go-live.
Compliance	GDPR Compliance requires greater control and due diligence on the handling of EU worker data in Workday	Safeguards compliance with support for synthetic data for testing with complete audit trail.	Breaches of GDPR incur heavy fines up to 4% of global revenues

Using Smart test automation saves time on test effort on all key areas across Workday. This includes testing business processes related to Hire, Compensation, Benefits, Absence and Time Tracking. With Smart Financials, you can focus testing on the highest risk areas in Workday Financials, such as Journal Entry, Customer and Supplier Chain, Custom Validation Rules and Account Posting Rules testing. Smart Payroll enables testing of Pay Components, Pay Stubs, Plans, Limits, Taxation, and Effective Dated Changes.

With Smart Security, you can test your Workday Security configuration to ensure workers have the required access to data and actions. Crucially it also checks data and actions that they shouldn't have access to.

Alongside the Kainos Smart product is a suite of implementation services delivered by our expert team of Workday certified consultants in line with our industry best -practice methodologies. All Kainos Smart implementations are tailored to suit the specific requirements and timelines of the customer and typically cover the following objectives:

- **Kick Off**
  The Kainos team provision your Smart tenant including connectivity to your Workday tenants

- **Plan Stage**
  A series of collaborative meetings to agree an implementation plan (timelines), agree and qualify the success objectives, identify test pack requirements and establish governance procedures

- **Delivery Stage**
  Kainos build and deliver the Kainos Smart test packs as agreed with customer during plan stage

- **Knowledge Transfer & Training**
  On-site knowledge transfer workshop to complete handover of test packs and ensure the customer team are self-sufficient going forward

- **Support**
  Allocation of a Customer Success Manager and access to the Kainos Smart Support team throughout the life of the Smart subscription.

Business Continuity and Disaster Recovery (BCDR)
A Business Continuity Plan can be provided if required. This sets out the arrangements to be invoked in the event of an actual or perceived threat to business continuity, to ensure continued operation of the system and continuity of the services provided by Kainos pursuant to the Prime Agreement and shall include: the alternative processes, options and responsibilities that may be adopted in the event of a failure or disruption to the system and/or services provided by Kainos pursuant to the Prime Agreement; and the steps to be taken by Kainos upon resumption of the system and services provided by Kainos pursuant to the Prime Agreement in order to address any prevailing effect of the failure or disruption including a root cause analysis of the failure or disruption.

Exit Plan
An Exit Plan can be provided detailing steps for the smooth transition of services to a new supplier. The steps outlined in the Exit Plan will help mitigate against any disruption to the service during the transition period. It is assumed that any new supplier will have a procedure they wish to follow during the transition period, and as such the steps in this Exit Plan will serve as a checklist for the new supplier to ensure all key areas of the transition have been covered. The Exit Plan will therefore be subject to refinement should it be exercised.

Commercial Statement

Confidentiality and Copyright

Trademarks

Caveats

Kainos has used all reasonable endeavours to ensure that the contents of this document are accurate, but is not responsible for any errors or omissions.

All information provided prior to execution of a contract is provided "as is" and 'subject to contract' without warranty of any kind.

This document does not constitute an offer from Kainos. In the event that the parties elect to work together, they will only be contractually bound to each other upon signature of a contract.

Corporate Information

"Kainos" is the trading name of the Kainos group of companies, further information on which can be found here: https://www.kainos.com/corporate-information/.

Kainos Worksmart Limited will be the contracting entity for the provision of the services under G-Cloud 10 and may be assisted from time to time by other Kainos group companies.

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